CNBKSY Platform Manual for IP Login User

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1. Login

1.1. Login Interface

Login entrance: Home page of the website -> "Login" on the upper right

Username:	& system
Password:	۹
Verification Code:	t h a s t
A. China	Login Forgot Password? Register IP Login

Figure 1.1: Login interface

1.2. Operation Steps of Login Functions:

1) Please click on "IP Login" on the bottom-right of the login interface (see Figure 1.1)

2) When accessing home page of the website, you'll automatically login to our system if your current IP address is authorized.

Note:

Error tips	Instruction
Your current IP doesn't belong to any	If your IP address is not within the IP ranges
organization, so the IP login function is not	provided by your organization, the IP login
available.	function is not applicable.
The simultaneous user number of your	The simultaneous user number of your
organization has reached its maximum limit.	organization has a limit. You'll fail to login the
Please try again later.	system if the simultaneous user number has
	reached up to its maximum. In this case, please

1.3. Exit

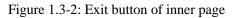
The "Exit" buttons of home page (see Figure 1.3-1) and inner pages (see Figure 1.3-2) are located on the upper right corner of the interface.

try logging in after a while.



Figure 1.3-1: Exit button of home page





Steps:

- 1) Click on "Exit", and you will logout.
- 2) When exiting from the home page, user can still browse the home page by refreshing the web page because the website supports anonymous access to the home page.
- 3) Otherwise, for pages which can only be accessed via login, refreshing will result in the automatic skip to the login interface on which users need to input the login information.

2.Home Page



Figure 2: Home page interface

Introduction:

1) Upper right side: "Register", "Login" and language swift buttons.

2) Middle part is the basic search bar. (For details, please refer to the basic search function hereinafter.)

3) The lower-middle part is the scrolling region for database introduction.

4) The footer is the information region of "Trial Request", "About Us" and "User's Guide". The copyright information is placed on the right side of the region.

3.General Search Function

3.1. Search Results

Article(161641)	Picture(1339)	Advertisement(1568)	
Select All Clear the Select All	elected 🌒 Display	Title Only Oisplay Details	10 Item(s) T Descending T By Relevance T
 MEMBERS OF 片] 	THE TORONTO <mark>CH</mark>	INESE NATIONALIST LEAGUE AN	D THD <mark>Chinese</mark> and the <mark>Chinese</mark> dramatic society participating torontocentenial: (M
			《三民画刊》 1934[第8期 ,7页]
			🛚 Browse 🖾 Preview 🗄 Download
Chinese Debat	e:1935-1936 Chines	e Debate Champion Team: Class o	1938: [熙片]
			《约翰年刊》 1936 [民国25年,182页]
			🛚 Browse 🖾 Preview 🗄 Download
Manifesto of the	National Giovernme	entof the Chinese Republic(Reprinte	d from " <mark>Chinese</mark> Affairs")
			《中央图画月刊》 1929 [创刊号, 46-44页]
			🛚 Browse 🖾 Preview 🗄 Download
Poem:Note.—T	he following is a tran	slation of the Chinese poem on p. 2	8 (<mark>Chinese</mark>)
			《华蚕公学校刊》 1933 [第1期, 192页]
			🛚 Browse 🖾 Preview 🗄 Download

Figure 3.1: Search results

Function Introduction:

1) Click on "Select All" to choose all the search results of current page;

2) Click on "Clear the Selected" to deselect all the records selected in current page;

3) The system supports "Display Title Only" by default (see Figure 3.1). Click on the "Display Details", and the information will be displayed as follows:

Select All Clear the Selected 🥥 Display Title Only 🛡 Display Details	10 Item(s) ▼ Descending ▼ By Relevance ▼
影响上海电力需求的主要因素及电力需求预测	
黄晨沒	宏 《电力需求侧管理》 2011 [13Volume 3Issue,72-76页]
对上海改革开放后,特别是浦东新区开发后的上海宏观经济发展和电力需求的发展历程进行分析	析,探索挖掘经济发展模式、产业结构调整以及季节性气温等与
上海电力需求之间的关系,从产值单耗、各产业发展趋势和	和负荷结构3个方面对2011-2012年的上海电力需求进行预测。
10 Item(s) ▼ Descending ▼ By Relevance ▼	

4)

The left drop-down box: switch among 10, 20, 50 and 100 items shown on each page; The middle drop-down box: sort search results by descending order or ascending order;

The right drop-down box: sort search results by relevance or by year.

3.2. Cluster Results

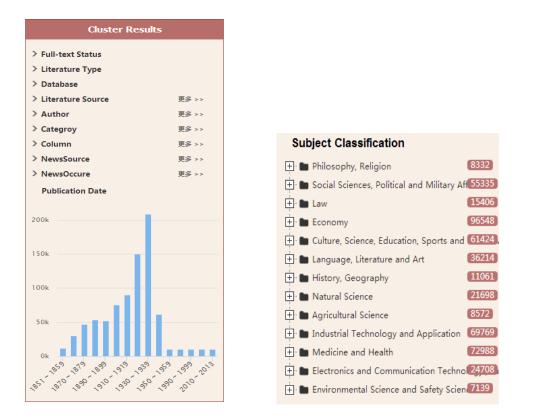


Figure 3.2-1: "Cluster Results" fields

Figure 3.2-2: "Subject Classification" fields

Function Introduction:

1) The "Cluster Results" by year are displayed by histogram (see Figure 3.2-1) and the system supports searching by years within the range from ten years to one year.

Click on the column of the histogram to search the article of this year.

2) Click on any item of "Subject Classification" to cluster search results according to its subject classification (see Figure 3.2-2).

Cluster Results	
Author: 金晶	
Publication Date: 2000 ~ 2009	
Subject Classification : Medicine and Health	
> Full-text Status	
> Literature Type	
> Database	
> Literature Source 更	§ >>
Subject Classification	
🛨 🖿 Natural Science	10
🛨 🖿 Industrial Technology and Application	2
🛨 🖿 Medicine and Health	67
Publication Date	
12.5	F
10	-
7.5	H
5	H
2.5	
2000 200 2001 2002 2002 2002 2002 2001 200	0° 2009

Figure 3.2-3: "Cluster Results" function

3) Click on to delete the current cluster condition (see Figure 3.2-3).

3.3. Article Information

Title:	Cantonese Baptists,Shanghai:[照片]
Source:	≪真光报≫
Publication Time:	1911-
/olume Issue <mark>(</mark> Page):	[第10卷第1期,1页]
CLC Number:	B97
]	፡፡ Browse 🗵 Preview 土 Download

Figure 3.3: Article information

Interface Introduction:

1) Click on the article title of search results to gain the detailed information for the article (see Figure 3.3)

2) Field name will be displayed on the left side and field contents will be displayed on the right side.

3) If a user is not authorized to download the article and is required to make payment, the price information will be displayed on the bottommost; otherwise, the "Browse", "Preview" and "Download" buttons will be displayed.

3.4. Export Index

1) Click on Export Index button on the literature search interface to export the selected title index directly.

2) If a user does not select any title, the following notice will appear:



The index cannot be exported because you have not

selected any item.

See Figure 3.4-1 for export results:

(1) Title:Athletics:Columbia University Chinese Crew:Chinese Crew of Columbia University:[照片] Title:英文杂志 Year:1918 Volume:第4卷 第6期 Issue:471

(2) Title:Poem:Note.—The following is a translation of the Chinese poem on p. 28 (Chinese)…… Title:华童公学校刊 Year:1933 Volume:第1期 Issue:192

(3) Title:ABSTRACTS OF CHINESE ARTICLES:THE DOCTOR IN CHINESE DRAMA Author:LEE TAO Title:医史杂志 Year:1948 Volume:第1卷 第3-4期 Issue:53

(4) Title:Chinese Debate:1935-1936 Chinese Debate Champion Team: Class of 1938: [照片] Title:约翰年刊 Year:1936 Volume:民国25年 Issue:182

Figure 3.4-1: "Export Index" samples

3.5. Push Specific Titles

Click on

Push Specific Titles

button, the following information notice box will appear:

h Specific Titles			
Keywords in Title*			
Sending Frequency	Weekly	Monthly	Quarterly
Receiver's E-mail Address*			

Figure 3.5: "Push Specific Titles" information box

- 1) "Keywords in Title" is the keywords for Push Specific Titles;
- 2) "Sending Frequency" is the cycle of Push Specific Titles, which can be selected as "Weekly", "Monthly", and "Quarterly";
- 3) "Receiver's E-mail Address" is the e-mail address to which the specific titles will be mailed;
- 4) Click on "Confirm" button to save your required information for Push Specific Titles function.

3.6. Search History (User Center)

Check on "Search History" in "User Center" (see Figure 3.6).

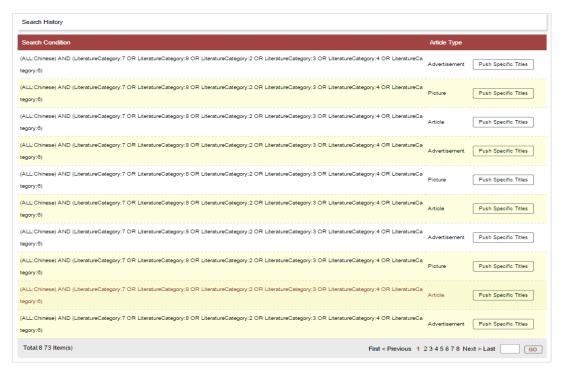


Figure 3.6: "Search History" in "User Center"

Click on "Push Specific Titles" to add current record into the list.

3.7. Push Specific Titles (User Center)

Check the "Push Specific Titles" information via "User Center" (see Figure 3.7-1). Users can check detailed information via title, status and sending status.

Push Specific Titles	sh Specific Titles		🔍 Search 🗎 📥 Clear		
Push Specific Titles:			Status	Please select	Sending Status Please select
Push Specific Titles	Article Type	Status	Sending Status	Sending Frequency	Effective Ending Time
Total:0 0 Item(s)					First < Previous Next > Last GO

Figure 3.7-1: "Push Specific Titles" in "User Center"

User can cancel or keep subscription status via revising subscription status.

IP user can unsubscribe "Push Specific Titles" function via e-mail.

3.8. Search Within Literature

Home >> Literature Navigation >> 南洋兵事杂志 >>	1906年 第1期	
	Article All III III III III III III III III III	Fuzzy • Q Search Search Again •
	52 Search Result(s)	Export Index Add to Cart Customized Theme
Browse the Whole	Select All Clear the Selected 🔍 Display Title Only 🕖 Display Details	10 Item(s) Descending By Relevance
Periodical Title: 南洋兵事杂志 Publishing Period: 月刊	□ 步兵之学术步兵学术论	王光照 《南洋兵事杂志》 1906[第1期,1-7页] 窓 Browse 🖾 Preview 占 Download
Publication Year:创刊:1906.8;拍摄年份:1906.8- 1911.4 Organizer:兵事杂志社编辑:两江督练公所教 练处[发行]	□ 保马法	《南洋兵事杂志》 1906 [第1期,15-18页] 贸 Browse [2] Preview , 小 Download
Place of Publication: 南京	□ 斥候长(未完)	雨人 《南洋兵事杂志》 1906 [第1期 , 17-20页]
	□ 叙言 易曰师出以律	B Brows I Preview 占 Download 《南洋兵事杂志》 1906 [第1期,1-5页] B Brows I Preview 占 Download

Figure 3.8: "Search Within Literature" function interface

Interface Introduction:

1) Left side: brief information for the literature;

2) Right side: the list of articles collected in this literature. Users can select fields to search, which is akin to the simplified version of advanced search function.

3.9. Search by Author

Cluster Results		Article(15) Picture(0) Advertisement(0)
Author: 沈澄清		Select All Clear the Selected Display Title Only 10 Item(s) Descending
		Display Details By Year
✓ Full-text Status		□ 調查報告: 參觀鄉村小學教育之會况十二年一月(續第十二號)(附表)
Full Text Available	14	沈澄清 《义务教育》 1923 [第14期,25-30]
Full Text Unavailable	1	B Browse D Preview L Downloa
✓ Literature Type		□ 調查報告:參觀楊思鄉施行義務教育之麕况(十一年六月)
Modern Periodical	15	沈澄清 《义务教育》 1922[第9期,20-26]
∨ Database		፡፡ Browse 🗵 Preview 占 Downloa
The Late Qing Dynasty Periodical Full-t	4	□ 調查報告:崑山縣施行義務教育之審況(十一年十月調查)(附表)
Chinese Periodical Full-text Database (1	9	沈澄清 《义务教育》 1922[第11期,58-69]
The Late Qing Dynasty Periodical Index	5	፡፡ Browse 🗵 Preview 🛓 Downloa
✓ Literature Source		□ 調查報告:無錫縣施行義務教育之審况(十一年十月調查)
义务教育	8	沈澄清 《义务教育》 1922[第11期,48-58]
浙江教育官报	5	器 Browse 🗐 Preview 🛓 Downloa
教育研究(上海1913)	0	□ 調查報告:參觀鄉村小學教育之實况十一年十一月(附圖)
群学会杂俎	0	沈澄清 《义务教育》 1922[第 12 期,44-56]
Publication Date	_	፡፡ Browse 🗹 Preview 占 Downloa
Fublication Date		- 義務教育之言論:對於縣市鄉義務教育之員責任者
8		沈澄清 《义务教育》 1922 [第9期 ,11-14]
		器 Browse 🗵 Preview 🛓 Downloa

Figure 3.9: "Search by Author" function interface

Interface Introduction:

"Search by Author" provides direct and accurate search concerning certain author. Click on the author to "Search by Author".
 Left side: clustering information; right side: search results.

4.Basic Search

4.1. Basic Search Interface



Figure 4.1-1: Basic search box of the home page

🗹 ALL Resources 🗌 Modern Periodical 🗌 Contemporary Periodical 📄 Chinese Newspaper 📄 Foreign Newspaper 📄 Hong List	
Over 50,000 sorts of newspapers and periodicals, with more than 50 million entries	Q
● ALL Category ○ Article ○ Picture ○ Advertisement	Advanced Search Professional Search

Figure 4.1-2: Basic search box of the inner page

Interface Introduction:

1) The check box items on top line are the resource category. User can select all resources to search or conduct classification search within selected resource;

2) The search box in the middle is used for inputting search terms;

3) There are three document categories at the bottom line, namely article, picture and advertisement.

4.2. Operation Steps

Steps:

1) Select resource category

2) Select document category

3) Input search terms

4) Click on "Search" button (or press the Enter key) to conduct search.

5) Please refer to "General Search Function" chapter for search contents presentation.

Note:

1) Document category (including "Article", "Picture", and "Advertisement") is associated with the resource category (including "Modern Periodical", "Contemporary Periodical", "Chinese Newspaper", "Foreign Newspaper", and "Hong List") selected. For example, "Modern Periodical" is only related to "Article".



Figure 4.2-1: Basic search box

2) The basic search doesn't support search without search terms.

3) If a user doesn't have any authority, the following notice will occur:



You are not authorized to access any database so far.

Please apply for trial or purchase the database first.

Figure 4.2-2: Non-authority search notice

4) Input agreement for contents in search box:

a) Blank space is adopted as segmentation to split search terms.

b) The double quotation marks "" is adopted to define search terms as a coherent phrase.

5.Advanced Search

5.1. Advanced Search Interface

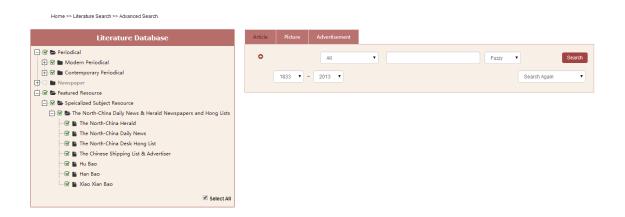


Figure 5.1: Advanced search interface

Interface Introduction:

1) Left side: database list. User can choose databases by checking the boxes.

2) Middle part: search box. Users can make classification search according to three categories ("Article", "Picture", and "Advertisement") of documents.

5.2. Operation Steps

Steps:

1) Select specific databases or check "Select All" in the bottom right of the database list.

2) Switch the document category ("Article", "Picture", and "Advertisement") and select the fields for search.



Figure 5.2-1: Advanced search condition combination

4) The search condition of the advanced search supports the following conditions:



Figure 5.2-2: Condition combination

And: (A and B) represents meeting A and B conditions simultaneously;

Or: (A or B) represents meeting A or B condition;

And Not: (A and non B) represents meeting A but not meeting B condition;

Or Not: (A or non B) represents meeting A or not meeting B condition.

5) Select search condition of "Fuzzy" or "Precise" search.



Figure 5.2-3: Search method



7) Conduct the next search based on the previous search results by selecting the combination relationship of "Search Again", "Search in Results", "Add to Results", or "Remove from Results".

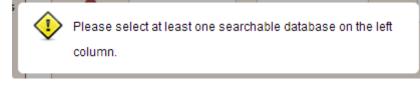
Search Again	•
Search Again	
Search in Results	
Add to Results	
Remove from Results	

Figure 5.2-4: Search combination relationship

8) Click on "Search" to immediately present search results.

Note:

1) It is required to select at least one database from the database list; otherwise, the following notice will occur:



2) In advanced search, the search fields will automatically alter in accordance with the databases selected.



Figure 5.2-5: Advanced search fields

(Abbreviation Instruction: MP=Modern Periodical; CP=Contemporary Periodical; FN=Foreign Newspaper; CN=Chinese Newspaper; HL=Hong List)

3) The search time scope will automatically alter in accordance with the databases selected.

4) The advertisements in *The North China Daily News* and *The North-China Herald* have been deeply indexed. When selecting the two databases only, the advertisement type can be precisely classified as follows:



Figure 5.2-6: Search by advertisement type for The North China Daily News & Herald

- Change "Advertisement Date" to search by specific dates;
- Advertisement type supports multiple choices.

5) Select CLC, namely Chinese Library Classification, then the text box will support auto-complete feature. The user will get the matching reminder for the words input (see Figure 5.2-7):

Article	Picture	Advertisement		
		CP-CLC	•	Fuzzy ▼
	1833 🔻	2013 🔻		A : Marx, Lenin, Mao Zedong and Deng Xlaoping theory gain
				A1 : Engels, Marx
				A11 : Anthology, anthology
				A12 : Single work
				A13 : A collection of letters, diaries, letters, talk
				A14 : Poetry
				A15 : Script
				A16 : Compilation of special topics
				A18 : Quotations
				A2 : Lenin's works

Figure 5.2-7: CLC auto-complete feature notice

6) The advanced search will list search conditions at the bottom of the search box (see Figure 5.2-8):



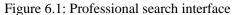
Figure 5.2-8: Advanced search conditions listed at the bottom of the search box

6.Professional Search

6.1. Professional Search Interface

Home >> Literature Sea	rch >> Pr	ofessional	Search
------------------------	-----------	------------	--------





Interface Introduction:

1) The left side shows the database list which is similar to the advanced search interface.

2) The search box on the right can also be divided in accordance with document category. The "Field Code Table" lists the search fields supported by current databases.

Users can input search conditions in terms of the combination fields.

6.2. Operation Steps

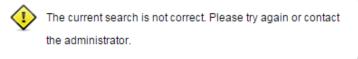
Steps:

1) Select the document type and input search conditions in the search box with the search fields provided in the "Field Code Table".

- 2) Solr search rule are adopted for professional search function:
 - a) Support search combination condition AND OR NOT;
 - b) Use semicolon ": " to separate the search fields;
 - c) Blank space or "()" can be applied for separation;
 - d) [TO] can be applied to support search scope;
 - e) For grammar regulation, please refer to the search condition of advanced search (see step 4 in 5.2);
 - f) Examples are as follows:
 - i. TI: 上海/Shanghai represents that the title contains resources of two characters of (上海/Shanghai). If the two characters (上海/Shanghai) are divided, resources with word (上/Shang)or (海/Hai) will be searched;
 - ii. TI: "(上海/Shanghai)" represents that the search title name shall contain all resources including (上海/Shanghai).
 - iii. TI: "(上海/Shanghai)" AND Year: [1911 TO *] represents that all the titles including (上海/Shanghai) after 1911 will be searched.

Note:

1) The following notice will occur when search condition is incomplete or wrong:



7.Literature Navigation

7.1. Literature Search

Modern Periodical	Contemporary Periodical Chinese Newspaper	Foreign Newspaper Hong List	
Periodical Title	Inaugural Issue Year	Organizer Place of Publication	Q Search
Alphabet Navigation	AII A B C D E F G H I J K	L M N O P Q R S T U V W X Y Z	
18328 Search Result(s)			Purchased Item(s) Only
Periodical Title	Inaugural Issue Year	Organizer	Place of Publication
点石斋画报	1884	上海点石斋画馆编辑[并发行]	上海
遐迩贯珍	1853.8	编者不详	香港
南洋兵事杂志	创刊:1906.8; 拍摄年份:1906.8-1911.4		南京
东方杂志	创刊:1904.1; 拍摄年份:1904.1-1948.12		上海,重庆
协和报	创刊:1910.10; 拍摄年份:1910.10-1917.8		上海
浙江五日报	创刊:1902.1; 拍摄年份:1902.1-1902.3		杭州
约翰声	创刊:1899; 拍摄年份:1908.1-1937.6		上海
商务官报	1906.4-1911.7		
四川教育官报	1905.3-1911.?		
国粹学报	1905	上海国粹学报馆编辑	上海
		First Previous Page 1 2 3 4 5 6	7 Next Page Last Go Total: 1833 Page(s)

Figure 7.1-1: "Literature Search" function interface 1

Modern Periodical	Contemporary Periodical	Chinese Newspaper	Foreign Newspaper	Hong List		
Periodical Title	Inaugural Issu	e Year	Organizer	Place of Pub	lication	Q Search

Alphabet Navigation All A B C D E F G H I J K L M N O P Q R S T U V V X Y Z

Subject Classification Navigation	453 Search Result(s)			🗆 Pt
🖃 📚 All	Periodical Title	Inaugural Issue Year	Organizer	Place of Publication
🛨 🖿 Philosophy, Religion	慢性病学杂志	2010-		北京
🕀 🖿 Social Sciences, Political and Military Affairs	民间故事·私人坊	2010-		长春
🛨 🖿 Law	草愁·家教与成材	2010-		南京
🛨 🖿 Economy				
🕀 🖿 Culture, Science, Education, Sports and Life Service	莫愁·天下男人	2010-		南京
🕂 🖿 Language, Literature and Art	莫愁·智慧女性	2010-		南京
🖶 🖿 History, Geography	美好家园	2006-		武汉
🛨 🖿 Natural Science	美与时代·中	2010-		关序州
🕀 🖿 Agricultural Science	名作欣赏:文学鉴赏版	2007-09		太原
🛨 🖿 Industrial Technology and Application	名作欣赏:文学研究版	2007-09		太原
🛨 🖿 Medicine and Health	有15队员-大子听九舰	2007-09		八 /小

Figure 7.1-2: "Literature Search" function interface 2

("Subject Classification Navigation" is supported for "Contemporary Periodical")

Interface Introduction:

- 1) The top side: the resource type column which is used to classify literature types;
- 2) "Alphabet Navigation": click on the letter to screen results according to initial letter of Pinyin for literature title;
- 3) Subject Classification Navigation" is supported for "Contemporary Periodical" (see Figure 7.1-2). Click on the specific subject to screen the search results. (If the search result is marked in gray, the literature is not available to the user.)

7.2. Periodical and Hong List Navigation



Figure 7.2-1: "Periodical Navigation" function interface (Nan Yang Bing Shi Magazine as an example)

Interface Introduction:

- 1) Left side: literature information
- 2) Middle: year span of the literature
- 3) Right Side: "Browse the Whole" and "Browse the Titles" functions for each issue of the literature

4) If the search result is marked in gray, this literature is not available to the user.

第1期 Browse the Whole

第1期 Browse the Whole

Browse the Titles

5) Click on "Browse the Titles"

to enter into the interface for article titles in this issue (see Figure 7.2-2).

Home >> Literature Navigation >> 南洋兵事杂志 >>	▶ 1906年 第1期	
	Article All 1833 2015 52 Search Result(s)	Fuzzy Q Search Search Again •
Browse the Whole	Select All Clear the Selected Display Title Only Display Details	10 Item(s) • Descending • By Relevance •
Periodical Title: 南洋兵事杂志 Publishing Period: 月刊 Publication Year: 刘刊 1905 8: 拍摄年份; 1906 8-	□ 步兵之学术步兵学术论	王光照 《南洋兵事杂志》 1906 [第1期,1-7页] 跛 Browse 📴 Preview 占 Download
1911.4 Organizer: 兵事杂志社编辑,两江曾练公所教 练处 该行	□ 保马シ去	《南洋兵事杂志》 1906[第1期,15-18页] 路 Browse
Place of Publication: 南京	□ 斥候长(未完)	商人 《南洋兵事杂志》 1906[第1期,17-20页] 器 Browse ☑ Preview d. Download
	□	《南洋兵事杂志》 1906 [第1期,1-5页] 器 Browse III Preview と Download

Figure 7.2-2: "Browse the Titles" function interface for Nan Yang Bing Shi Magazine

Browse the Titles

6) Click on "Browse the Whole"

to enter the interface of the literature page by page (see Figure 7.2-3).



Figure 7.2-3: "Browse the Whole" function interface for Nan Yang Bing Shi Magazine

Input the page number into the search box at the top of the interface.

Click on icon icon to go to the first page; Click on icon to go to the last page; Click on icon to go to the previous page;



-> Click on "GO" to go to the specific page ->



7.3. Newspaper Navigation

Home Literature Se Home >> Literature Naviga	arch ▼ Literature Navigation	User Center 4-1951)							
		Th	ie North-China Daily Nev	Month: Jan. Feb.		tay. Jun. Jul.	1920 1930 1866 1867 Aug. Sep. Oct.		1865 - 1
and 14	Search Within China Daily News(1864-1951)	6	Mon.	Tues.	Wed. 1 8	Thur. 2 9	Fri. 3 10	Sat. 4 11	5 12
Votume and Issue: III(191)-CL Publishing Period: 周五;日 Language: 英语	VII(25957)	20	NEWS	14 NEWS 21	15 22	16 NEWS 23 NEWS	17 NEWS 24	18 25	19 26
		27	7 NEWS	28	29	30	31		iiiand

Figure 7.3: "Newspaper Navigation" function interface (*The North-China Daily News* as an example)

Interface Introduction:

1) Left side: brief introduction for the newspaper

2) Upper right timeline: slide the timeline to select the year and month, and choose the issue date of the newspaper in the calendar below. (If the year or month is not within the scope, it is marked in gray and not available.)

3) Lower right monthly calendar: move mouse over the icon and click on "Browse the Whole" or "Browse the Titles" to enter the corresponding interface.

7.4. Newspaper Browse Function



Figure 7.4-1: Newspaper browse function interface

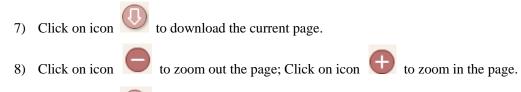
Interface Introduction:

1) The left top: page navigation for the current newspaper.

- 2) Followed by: the thumbnail of current page. Users can click on different section of the thumbnail. The sections are highlighted by three different colors according to the document types (red for "Article"; green for "Picture"; blue for "Advertisement").
- 3) Click on different section of the thumbnail, and then detailed information for each item is displayed under the thumbnail.
- 4) The left lower part is a calendar of current document. Click on the designated date to enter the chosen newspaper.
- 5) The right side: display area of the newspaper. Users can zoom in or out on the page by using mouse wheel, and focus on it by double-clicking.
- 6) Click on icon icon to enter the literature catalogue for current newspaper (see Figure 7.4-2).

	1.30 a.m.	BEANGEAL APRIL 12,	
所闻标题	新闻类别	新闻来源	新闻发生地
22 Ships Sent To Bottom	News	Reuter; United Press	Paris
British Planes Attack German Men-of-War	News	Reuter; United Press	Stockholm
Halifax Confers With Balkan Envoys	News	Havas	London
ikely Attack on Western Front	News	United Press	Paris
New York Stock Market Prices Increase	News	United Press	New York

Figure 7.4-2: Literature catalogue for newspaper



9) Click on icon icon to display the page in full screen.

8. Full Text Request Procedure

8.1. Organizational IP User (Individual Procedure)

Overview

In the case that the organization administrator sets the request method of organization as "Individual Request", the individual request shall be adopted as the only method to purchase and claim for organization IP users.

Procedures

8.1.1. Data Search

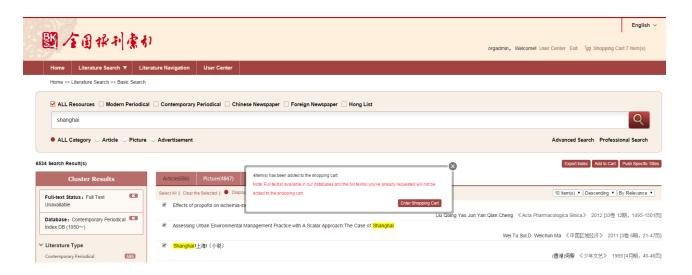
國全国林市	索力	1	english vorgadmin, Wekomel User Center Exit \gr Shopping Cart.4 Item(s)
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ALL Resources 🗌 Mode	rn Periodica	I 🗌 Contemporary Periodical 📄 Chinese Newspaper 📄 Foreign Newspaper 📄 Hong List	
shanghai			Q
ALL Category O Article	O Picture	C Advertisement	Advanced Search Professional Search
34 Search Result(s)			Export Index Add to Cart Push Specific Ti
Cluster Results		Article(686) Picture(4847) Advertisement(1001)	
Full-text Status : Full Text		Select All Clear the Selected ● Display Title Only 🔾 Display Details	10 Item(s) V Descending V By Relevance V
Unavailable		Effects of propofol on ischemia-induced ventricular arrhythmias and mitochondrial ATP-sensitive potassium channels	
Database: Contemporary Periodi	ical 🙁	Liu Qiang Yao Jun Yar	in Qian Cheng 《Acta Pharmacologica Sinica》 2012 [33卷 12期,1495-150
Index DB (1950~)	i cui	Assessing Urban Environmental Management Practice with A Scalar Approach: The Case of Shanghai	
			Wei Tu Sui,D. Weichun Ma 《中国区域经济》 2011 [3卷 6期,21-4
' Literature Type		■ Shanghai(上海)(小说)	
Contemporary Periodical	686	Pharmacometrics: a quantitative tool of pharmacological research	(香港)何紫 《少年文艺》 1989[4月期,40-4
Database	_		shan Li Lu Jin 《Acta Pharmacologica Sinica》 2012 [33卷 11期, 1337-133
Periodical	686	Fault Analysis of DCVoltage Dividers in Xianglaba-Shanghai ±800 KV UHVDC Project	Sharrereu Jill Nacta Pharmacologica Sinica // 2012 [3392 1189; 1337-135
Literature Source	More >>		She Zheng Qiu Lou Dian Qiang 《高电压技术》 2012 [38卷 12期,3244-324
Acta Pharmacologica Sinica	161	Angiotensin II type I receptor agonistic autoantibody-induced apoptosis in neonatal rat cardiomyocytes is dependent on the generation of tumination of tumination of tumination.	
Acta Biochimica et Biophysica Sinica	128		Zhu Jin 《Acta Biochimica et Biophysica Sinica》 2012 [44卷 12期, 984-99
Cell Research	98	The effect of pinacidil on postshock activation and ventricular defibrillation threshold in canine hearts	
Chinese Physics C	62		ling Zhou Jian 《Acta Pharmacologica Sinica》 2012 [33卷 12期,1488-149
Asian Journal of Andrology	46		

8.1.2.Add to Cart

Click on "Select All" to select all records, and click on "Clear the Selected" to clear current selected records.

Attic/(10) Picture(447) Advertisement(1001) Full-sext Status: Full Text Unavailable Image: Contemposary Prindical Onsday Title Only Dusday Data/s Image: Contemposary Prindical Image: Contemposary Prindical Contemposary Prindical Index DB (1550-) Image: Contemposary Prindical Ind	ional Search
Starter Result(s)	ional Search
Cluster Results Attic/210 Rdure(4847) Advertisement(1001) Full-text Status: Full-text Markabaa Image: Cluster Results Image: Clusteres	
Full-sext Status: Fu	Push Specific
Full Ack Status : Full Text Unavailable Image: Full Text Unavailable : Full Text Unavailabl	
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Contemporary Periodical Contemporary Periodical Contemporary Periodical Index DB (1831-1914) Contemporary Periodical Index DB (1811-1944) Contemporary Periodical Index DB (1814-1944) Contemporary Periodical Index DB (1814-19	铎》 1919[第
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Cell Barrach	声》 1911 [9
Chinese Physics C 😥 The above on the strangene cey was.	唐》 1009 F
Adan Journal of Andrology 🔯 Chi Nien-tung's Voyage to Sharinghal. Part II	- 1900[9

Click on "Add to Cart", and notice box will occur upon successful adding into the cart.



A reminder of the quantity of items added to the shopping cart will show in the top right corner of the page.



All document records in cart will be listed when the cursor is on the "Shopping Cart".

orgadmin, Welcome! U	Jser Center Exit \교 Shopping Cart:4 Item(s)
	The abolition of the Shanghai city wall.
	Assessing Urban Environmental Management Practice with A Scalar Approach:The Case of Shanghai
	Shanghai! <u>上</u> 海!(小说)
	Pharmacometrics:a quantitative tool of pharmacological research

Click on "Shopping Cart" to skip to the detailed page.

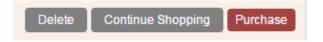
	1が利索引		orga	dmin, Welcome! User Center Exit) g	g Shopping Cart:4 I
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ome >> My Shop	pping Cart				
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Select the requested full texts to calculate the total payment fee.

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re following item(s) Select All Na	has been added to your sho me e abolition of the Shanghai city		e Case of Shanghai			
ne following item(s) Select All Na Th As	has been added to your sho me e abolition of the Shanghai city	y wall.	e Case of Shanghai		Full Text Unavailable	20.0 CNY

Total: 35 CNY Actual Payment: 0 CNY

Note: "Total" refers to the expected total payment for all selected items, either available or not; while "Actual Payment" refers to the payment for the available full text which has been uploaded and can be downloaded.



Click on "Delete" and the delete notice box will occur.

Please confirm the selected records you want to delete.

Please fill in individual information in the box. Username and E-mail address are required.

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My Shopping Cart				
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Select All Name	Please confirm your personal information. (Individual user of ventricular e	under organization)		
Effects of propofol on ischemia-induce	Please confirm your personal information. (Individual user of d ventricular confirm your personal information. (Individual user of gement Prace	under organization)	Full Text Unavailable	5.0 CNY
Select All Name Image: Select All Effects of propotol on ischemia-induce Image: Select All Assessing Urban Environmental Managemental Managemental Managemental Assessing Urban Environmental Managemental Assessing Urban Environmental Managemental Managemental Assessing Urban Environmental Assessing Urban Assessing Urban Environmental Assessing Urban Environmental As	Please confirm your personal information. (individual user of d ventricular a gement Pract Name:* E-mail Address:*	under organization)	Full Text Unavailable Full Text Unavailable	5.0 CNY 5.0 CNY
Select All Name 전 Effects of propotol on ischemia-induce 전 Assessing Urban Environmental Mani 전 Shanghait L)라((사稅)	Please confirm your personal information. (individual user of d ventricular a gement Pract Name:* E-mail Address:*	under organization)	Full Text Unavailable Full Text Unavailable Full Text Unavailable Full Text Unavailable	5.0 CNY 5.0 CNY 5.0 CNY

8.1.3.Order Formation and Full Text Request

Click on "Confirm", the order and the full text request will be formed in accordance with the selected full texts.

ome Literature Search ▼ Literatu	re Navigation User Center			
me >> Order Details				
		Place the Order		
us"		ent to our administrator. The order will be place	I to you once the full text(s) is available. You can check t	the status by entering "User Center > Full Text
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Order information for IP user includes serial number which is necessary for order check.

Click on "User Center" >> "Order Center" to check the order details.

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> Full Text Status	Order Time:	<u> </u>					
> Search History	Order Number	Order Status	Payment Status	Sending Status	Total Amount	Order Time	
> Push Specific Titles						First < Previous Next > Last	GO

Input request serial number to check the order list.

Order Status:	Not Limited	~	Payment Status:	Not Limited	~	Sending Status:	Not Limited	~
Request Serial Number:	42494a4e237172c69ce470b6c19403bb]			
Order Time:	~]					

Click on "User Center" >> "Full Text Status" to check the details.

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> Order Center	Creation Date:
» My Resources	Request Serial Number:
Full Text Status	
Search History	Article Title User Submission Date Organization Submission Date Submission Method Submitter Approval Status Full Text Status
> Push Specific Titles	Total 0 0 tem(s) First < Previous Next > Last 60

Input request serial number to the search box to check the detailed full text status

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Full Text Status:	Not Limited	✓ Submission Method:	Not Limited V	Submitter:	
Creation Date:	~				
Request Serial Number:	42494a4e237172c69ce470b	6c19403bb		×	

Upon completion the above step:

- a. If the full text hasn't been included in the CNBKSY database, our backstage administrator shall check and upload full texts to form orders ;
- b. If the full text is collected by the CNBKSY database, user can directly make the payment.

8.1.4.Order payment (Online payment)

Click on "User Center" >> "Order Center" to check the details.

Order Number	Order Status	Payment Status	Sending Status	Total Amount	Order Time	
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Total:1 1 Item(s)					First < Previous	1 Next > Last
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 My Resources Full Text Status Search History 		Country or Region: City:	00000401	Paymer	Province:	
 My Resources Full Text Status 		Country or Region: City: Address:	000000401	Paymer Mobile	Province: tt Method: China UnionPay Payment V	
 » My Resources » Full Text Status » Search History 		Country or Region: City: Address: Recipient:	000000401	Paymer Mobile E-mail	Province: China UnionPay Payment V	
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 My Resources Full Text Status Search History 		Country or Region: City: Address: Recipient: Postal Code: Order Status: Unpaid		Paymer Mobil E-mail Payme	Number:	
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 My Resources Full Text Status Search History 		Country or Region: City: Address: Recipient: Postal Code: Order Status: Unpaid Sending Status: Unpaid		Paymer Mobil E-mail Payme	Province: It Method: [Ohina UnionPay Payment ✓] a Number: IAddress: Int Status: Unpaid al Amount 10.0	Operation Learn More

Select "China UnionPay Payment"

Payment Method:	China UnionPay Payment	
-	Offline Payment	

Click on "Pay" to enter into information confirmation page.

Order Details	🗲 Return 🗿 Pay 🗔 🛠 Ca
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Home >> User Center User Center	China UnionPay Payment 🛞 Confirm the Payment 🚫 Cancel the Payment 🖓 Cancel the Order
Resource Center Order Center My Resources	Order Payment Number: 000000000000000000000000000000000000
Full Text Status Search History	* Users in mainland China please use the domestic commercial bank card supported by China UnionPay to make the online payment. Non-mainland China users please use VisaOrMasterCardto make the online payment.
Push Specific Titles	* For non-mainland China users, the actual full text request fee is based on the exchange rate of the payment day. The amount will be automatically deducted from your card in the local currency. * Postage is based on the charge standard of post office, and there's no extra service fee.
	You've purchased the following product(s):
	Full Text Resources Type Full Text Price Assessing Urban Environmental Management Practice with A Scalar Approach. The Case of Shanghai 5.0
	Shanghail上朝(小说) 50

Note:

* Users in mainland China please use the domestic commercial bank card supported by **China UnionPay** to make the online payment. Non-mainland China users please use **Visa** or **MasterCard** to make the online payment.

* For non-mainland China users, the actual full text request fee is based on the exchange rate of the payment day. The amount will be automatically deducted from

your card in the local currency.

* Postage is based on the charge standard of post office, and there's no extra service fee.

Click on "Confirm th	ne Paymer	nt"						
China UnionPay Payment						onfirm the Payment	Ocancel the Payment	
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Full Text Status		* Users in mainl	land China please use the dom	来自网页的消息	China UnionPay to make the online p	ayment. Non-mainland China users	please use	
Search History		VisaOrMaste	rCardto make the online payme					
Push Specific Titles		* For non-mainl	and China users, the actual full	Confirm the Payment ?	e rate of the payment day. The amount	t will be automatically deducted from	n your card in the local currency.	
		* Postage is bas	sed on the charge standard of p	n Mai Rij	е.			
		You've purch	ased the following product	:(s):				

Click on "Confirm" to enter into UnionPay online >> "Wild Card" >> "Visa/MasterCard" to complete the payment.



尊敬的银联卡持卡人:

为了保障您的用卡权益,防范不法份子欺诈行为,请在进行网上支付前仔细核对为您提供服务的**商家域名、商家名称、商品名称及交易金额是**否为您 所确认的支付信息,不要轻易相信来自电子邮件、即时聊天工具或短信的支付链接,以防您的卡内资金被骗。对交易信息有疑问时,欢迎致电95534或 商家的客服热线进行咨询。祝您支付愉快。



8.1.5.Order Payment (Offline Payment)

Click on "User Center" >> "Order Center" to check the details.

Order Number	Order Status	Payment Status	Sending Status	Total Amount	Order Time	
000000000000000000000000000000000000000	Unpaid	Unpaid	Unsent	10.0	2015-07-29 11:22	Learn More
Total:1 1 Item(s)					First < Previous	1 Next > Last
[1] / 2 및 샤카 Home Literature Search *		User Center		10.1	66.113娘孙索引],Wekomel User Cente	r Exit ীয়ু Shopping Cart 0 Item(s)
Home >> User Center	r.	Order Details				🖛 Return 🔞 Pay 🔯 Cancel
Resource Center		Order Number: 0000000	000000401	0	rder Type: ADMIN_CREATE	
 > Order Center > My Resources 		Country or Region:			Province:	
» Full Text Status		City:		Paymer	nt Method: Offline Payment	
Search History		Address:				
		Recipient:		Mobil	e Number:	
Push Specific Titles		Postal Code:		E-mai	Address:	
Push Specific Titles						
Push Specific Titles		Order Status: Unpaid		Payme	nt Status: Unpaid	
Push Specific Titles		Order Status: Unpaid Sending Status: Unsent		844.	al Amount 10.0	
Push Specific Titles			text resources:	844.		
➢ Push Specific Titles		Sending Status: Unsent	text resources:	844.		Operation
➢ Push Specific Titles		Sending Status: Unsent	text resources:	844.	al Amount 10.0	Operation Learn More

Select "Offline Payment"

Payment Method:

China UnionPay Payment Offline Payment Click on "Pay" to enter into offline payment interface and confirm individual information.

Order Details			🗲 Return 🚯 Pay 🔄 Ca
Order Number: 0000000000	000401	Order Type: ADMIN_CREATE	
Country or Region:		Province:	
劉 全国林利索引		10.1.66.113伊利索引), Welcomet U	English
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Home >> User Center User Center Resource Center Order Center	Offline Payment	Total Payment Amount: 10.0 Phone Number:	Submit 🕢 Abandon
Home >> User Center User Center Resource Center Order Center My Resources	Offine Payment Order Number 00000000000401	-	Subrit 🖉 Abandori •
Home >> User Center User Center Resource Center Order Center Hy Resources Full Text Status	Offine Payment Order Number 000000000000000000000000000000000000	Phone Number:	Submit 🙆 Abandor
Home >> User Center User Center Order Center My Resources Full Text Status Search History	Offline Payment Order Number 000000000000401 Username: Zip Code:	Phone Number:	Submit () Abandor
Home >> User Center	Offine Payment Order Number 000000000000000000000000000000000000	Phone Number:	Submit 🙆 Abandon

Click on "Submit" to enter into related information pages of offline payment

Offline Payment	Abandon
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Home >> User Center

Offline Payment - Return to the Ord
Your payment order has been placed. Please keep the order number You can complete the payment via bank transfer or postal remittance. Please leave a message of the order number during the payment so
we can process the order quickly and accurately. After receiving the payment, we will contact you in time and provide the document delivery service. Detailed information for bank transfer and postal remittance follows. Should you have any question, please feel free to contact us. Thank you!
Bank, Transfer
Please transfer to our account: Shanghai Tuqing Information Co., Ltd. Bank Information: 022210 Middle Hualhai Road No.2 Sub-Branch, Shanghai Branch, Industrial and Commercial Bank of China Account Number: 1001221099004611465
Postal Remittance Please transfer to our account: Shanghai Tuqing Information Co., Ltd.
Address: No. 1555 Middle Hualhai Road, Shanghai, China Zip Code: 200031 Phone Number: +86-21-54560451 Contact Person: Ms. Gu
E-mail: service@cnbksy.com

English ~

8.1.6. Resource Download After Payment

Click on "User Center" >> "My Resources" >> input "Request Serial Number" to check the resources.

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	Pharmacometrics:a quantitative tool of pharmacological research	Download
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8.2. Organization IP User (Organizational Procedures)

Overview

In the case that the organization administrator sets the request method of organization as "Organization Request", organization request shall be adopted as the only method to purchase and claim for organization IP users.

Procedures

8.2.1.Data Search

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Database: Contemporary Periodi	ical 💌	Liu Qiang Yao Jun Yan Qian Cheng 《Acta Pharmacologica Sinica》	2012 [33卷 12期,1495-150
Index DB (1950~)		Assessing Urban Environmental Management Practice with A Scalar Approach. The Case of Shanghai	
✓ Literature Type		Wei Tu Sul,D. Weichun Ma 《中国区域 Shanghall 片和 (小说)	经济》 2011 [3卷 6期,21-4
Contemporary Periodical	686		年文艺》 1989[4月期, 40-46
Contemporary Periodical Database	685	Pharmacometrics a quantitative tool of pharmacological research	+火乙/ 1303 [4]-5[8], 40-46
Periodical	686	Zhang Qing shan Li Lu Jin 《Acta Pharmacologica Sinica》	2012 [33卷 11期, 1337-1338
V Literature Source	More >>	Fault Analysis of DCVottage Dividers in Xiangitaba-Strangitati ±800 KV UHVDC Project	
Acta Pharmacologica Sinica	161	Li Feng Qi She Zheng Qiu Lou Dian Qiang 《高电圧技术》	2012 [38卷 12期, 3244-3248
Acta Biochimica et Biophysica Sinica	128	Anglotensin II type I receptor agonistic autoantibody-induced apoptosis in neonatal rat cardiomyocytes is dependent on the generation of tumor necrosis factor-a	
Cell Research	98	Chai Wei Ran Zhang Wen Hui Zhu Jin 🚿 Acta Biochimica et Biophysica Sinica.»	▶ 2012 [44卷 12期,984-990
Chinese Physics C	62	The effect of pinacial on postshock activation and ventricular defibrillation threshold in canine hearts Jin Qi Zhang Ning Zhou Jian 《Acta Pharmacologica Sinica》	2012 [22曲 12期 1489 440.
Asian Journal of Andrology	46	Jin Qi ∠hang Ning ∠hou Jian ≪ Acta Pharmacologica Sinica.»	2012 [33世 12期], 1488-1494

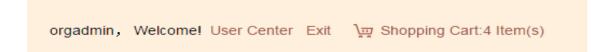
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Unavailable	Effects of propofol on ischemia-induced ventricular arrhythmias and mitochondrial ATP-sensitive potassium channels	
Database: Contemporary Periodical 💷		Liu Qiang Yao Jun Yan Qian Cheng 《Acta Pharmacologica Sinica》 2012 [33卷 12期, 1495-1501]
Index DB (1950~)	Assessing Urban Environmental Management Practice with A Scalar Approach: The Case of Shanghai	Wei Tu Sui,D. Weichun Ma 《中国区域经济》 2011 [3卷 6期,21-47]
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Database	Pharmacometrics:a quantitative tool of pharmacological research	
Periodical 686		Zhang Qing shan Li Lu Jin 《Acta Pharmacologica Sinica》 2012 [33卷 11期, 1337-1338]
Literature Source More >>	Fault Analysis of DCVoltage Dividers in Xiangjiaba-Shanghai ±800 kV UHVDC Project	
Acta Pharmacologica Sinica		Li Feng Qi She Zheng Qiu Lou Dian Qiang 《高电压技术》 2012 [38卷 12期,3244-3248]

Click on "Add to Cart", and notice box will occur upon successful adding into the cart.

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A reminder of the quantity of items added to the shopping cart will show in the top right corner of the page.



All document records in cart will be listed when the cursor is on the "Shopping Cart".

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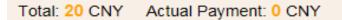
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	The abolition of the Shanghai city wall.
	Assessing Urban Environmental Management Practice with A Scalar Approach:The Case of Shanghai Shanghai!上海!(小说)
	Pharmacometrics:a quantitative tool of pharmacological research

Click on "Shopping Cart" to skip to the detailed page.

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Note: "Total" refers to the expected total payment for all selected items, either available or not; while "Actual Payment" refers to the payment for the available full text which has been uploaded and can be downloaded.



Click on "Delete" and the delete notice box will occur:

Please confirm the selected records you want to delete.

Click on "Submit to Organization", and you can see a notice box for personal information confirmation.

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Please fill in the organization name, name and E-mail address which are required, and then click on "Confirm".

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8.2.3. Full Text Request Order Submitted to Organization

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Continue Shopping Full Text Status

8.2.4. Check Full Text Status

Click on "User Center" >> "Full Text Status" to check details:

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Input request serial number in search box to check full text status.

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	Assessing Urban Environmental Management Practice with A Scal ar Approach: The Case of Shanghai	2015-07-29	Submit to Organization	May Unchecked by Shangha	i Library Full Text Unavailable
	Effects of propofol on ischemia-induced ventricular arrhythmias an d mitochondrial ATP-sensitive potassium channels	2015-07-29	Submit to Organization	May Unchecked by Shangha	i Library Full Text Unavailable
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Upon submitted to the organization, the organization administrator shall check and approve the full text request application submitted by user in the "Full Text Status" of "User Center". After successful payment by organization, user can check and download the literature with the serial number in "User Center" >> "My Resources".

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Click on "Download" button to download the literature.

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> Push Specific Titles	Pharmacometrics:a quantitative tool of pharmacological research	Download
	Shanghail上海!(小说)	Download
	Total:12 Item(s)	First < Previous 1 Next > Last GO

8.3. Request and Purchasing Procedures of Organization Administrator (see 8.1)

8.4. Setting and Approval of Organization Administrator

Overview

Organization supports organizational request and individual request. The organization administrator can revise full text request setting and open resource setting via setting function. When the full text request application is submitted to the organization administrator, the administrator shall check and approve the request.

8.4.1.Setting Function of Organization Administrator

Click on "User center" >> "Full Text Request Settings" to check details:

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Trial Request About Us User's Guide	Copyright Editorial Department of Quan Guo Bao Kan Suo Yin (CNEKSY) and Shanghai Tuging Information Co., Ltd. A	

Organization Purchase Settings:

- a) If it is set as "Individual Request", users in organization can only adopt individual method for request;
- b) If it is set as "Organizational Request", users in organization shall submit full text request to the organization to conduct the request.

Open Resource Settings:

- a) If it is set as "Open", the organization resources can be shared by users and checked in "My Resources".
- b) If it is set as "Close", user can only check the individual resources requested and purchased in "My Resources".

8.4.2. Setting and Approval of Organization Administrator

Click on "User Center" >> "Full Text Approval Status" to check details

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ial Request About Us User's Guide		Copyright Editorial Department of Quan	Guo Bao Kan Suo Yin (CNBKSY) a	nd Shanghai Tuqing Information Co	., Ltd. All Rights Reserved

- "Select All": check all the records of current page.
- "Submit to the Shopping Cart": add the selected records to the cart.
- "Disapprove": reject the selected records and fill in the reasons in the notice box.

lease fill in your reason for refusal:	
	Confirm

• "Search": fill in search condition in search box to conduct data filtering.